

**MINUTES OF THE
KANANASKIS IMPROVEMENT DISTRICT
FIRESMART COMMITTEE**

MEETING 3

**June 3, 2008
@ 9:00 a.m.**

Kananaskis Improvement District Council Chambers

Present:

Chair:	Jamie Tiessen	Chair (conference call)
Recorder:	Shawn Polley	Kananaskis Emergency Services
Members:	Stew Walkinshaw Derek Small Rod Gow Randy Fleet Rick Arthur Kevin Topolnicki Stefan Best	Montane Forest Management Kananaskis Lower Lakes Cabin/Pocaterra Residents Tourism Parks and Recreation KID Business SRD – Forestry SRD – Forestry SRD – Forestry
Regrets:	Jon Jorgenson Colin Perry VACANT	SRD – Fish and Wildlife KID Business Bow Valley/Evan Thomas Resident
Guests:	NONE	

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
Call to Order/Site Introduction/ Orientation	<p>Jamie Tiessen welcomed the committee, Shawn Polley provided an OH&S Orientation to the facility.</p> <p>S. Polley was assigned the task to solicit a community member to represent the Bow Valley/Evan Thomas residents None found to date continue to seek member.</p> <ul style="list-style-type: none"> • Newsletter article submitted in KID May newsletter to solicit member 	S. Polley	June 3/08	Carried forward to next mtg
Review of Agenda	The agenda was approved as presented			
Review of Action Items	Due dates reassigned or noted as completed			
Outstanding Action Items from Jan 31/08	<p>Kevin Topolnicki added that approvals were issued, discussed the KLLCA process to seek approvals.</p> <ul style="list-style-type: none"> • K. Topolnicki was assigned the task to smooth the SRD Land dept and Forestry dept conflict for residents to assist with one letter of permission to remove Buffalo Berry bushes on public land while they were working on FireSmart clearing. <p>UPDATE</p> <p>KT met with Dan Adams, Jon Jorgenson, Rod Gow and Steve Donelon to discuss issue and provide some direction towards the management of FireSmart initiatives and Buffalo Berry. FireSmart committee to ensure the end process allows for the management of both issues without causing re-occurring struggles of priorities. FireSmart committee requested a final management policy or statement for the future direction of this issue.</p>	<p>K. Topolnicki</p> <p>R. Arthur</p>	<p>On-going</p> <p>Sept 3, 08</p>	
WUI Draft Plan	<p>Stew Walkinshaw presented the KID draft Wildland Urban Interface Plan to the committee. ftp://ftp.env.gov.ab.ca/pub/out.going Click on the link and download from the KID_WUI folder. Committee members were asked to review the plan and provide comments back to Stew prior to June 16, 2008</p> <p>UPDATES</p> <ul style="list-style-type: none"> • The FireSmart committee determined that grant money would be used in the Lower Lakes Cabin Owners lease property boundaries and the GoA would responsible for all Crown Lands surrounding. • The FireSmart committee deferred the decision of the Kananaskis Village Hotel and 	<p>All Members</p> <p>S. Polley</p>	New deadline to review set June 16, 2008	YES

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	Residence properties to the Building and Grounds committee for a financial decision.	AJ Evenson	Next B&G meeting	
Red Zone Update	Stew Walkinshaw provided an update to the Red Zone project. All software has been purchased; Martin Corriveau was assigned as the KID Fire contact for hardware purchase. Stew will contact Martin and set up the installation and the training program.	S. Walkinshaw	June 30/08	YES
FireSmart Community Grant	<p>Stew Walkinshaw provided an update to the KID FireSmart Community Grant that was applied for in 2007 for expenditure in the 2008 fiscal year.</p> <ul style="list-style-type: none"> • \$43,794.00 committed to projects • \$6,206.00 to spend • Members were reminded that the total grant must include both hard funding and equity funding which can include meeting costs, member hours to attend meetings, labor and supplies / consumable costs. Each member was assigned the task to ensure all costs are submitted to shawn.polley@gov.ab.ca and a master sheet will be kept in the KID office. • 2008/09 Community FireSmart Grant application is anticipated to be on June 15, 2008. Stew Walkinshaw will provide a recommendation to the KID FireSmart Committee to be presented to KID Council for approval at the May 6, 2008 mtg. Recommendation to include seeking a 5 year (minimum) long term commitment from SRD to complete the follow list of priority projects. <ul style="list-style-type: none"> ○ Preparation of the detailed fuel modification plan and completion of the project at one of the priority communities as determined by the KID FireSmart Committee ○ Pre-attack plan preparation for one of the priority communities as determined by the KID FireSmart Committee. ○ Public Education programs. • May 6th, 2008 KID Council approved of the recommendations made by the FireSmart Committee and directed Administration to proceed with the application for the 2008-09 FireSmart Community Grant Program. <p>UPDATE</p> <ul style="list-style-type: none"> • Long term sustainable funding will not be approved by the FireSmart Community Grant Program and will remain a year to year program and application. 	<p>All Members</p> <p>S. Walkinshaw</p> <p>S. Polley</p>	<p>On-going</p> <p>Prior to June 15/08</p> <p>Prior to June 15/08</p>	
KID Website	S. Polley recommended that the KID FireSmart committee terms, of reference, meeting minutes and community progress be organized on the KID website. Committee approved decision.			

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	UPDATE Polley contacted webmaster Bow Valley Computers to redesign a FireSmart web page on the KID site. Bow Valley Computers currently working on the completion of a beta version to ensure the needs of the committee are met (July 25, 2008.)	S. Polley	Sept 03, 08	
Community	Derek Small provided an update to the LLCA May weekend information session and will provide article and photos to S. Polley for insertion in the KID website FireSmart space.	D. Small	Sept 3, 08	Yes Jun 25, 08
Next Meeting Date & Time	Date: JUNE 3, 2008 Time: 9:00 a.m. Location: Kananaskis Improvement District Council Chambers			

 JAMIE TIESSEN
 CHAIR
 KID FIRESMART COMMITTEE

 DATE