

**MINUTES OF THE  
KANANASKIS IMPROVEMENT DISTRICT  
FIRESMART COMMITTEE**

**MEETING 6**

**March 16, 2009  
@ 9:30 a.m.**

**Kananaskis Improvement District Council Chambers**

**Present:**

Chair: Jamie Tiessen Chair

Recorder: Shawn Polley Kananaskis Emergency Services

**Members:**

Connie Nielson	Bow Valley/Evan Thomas Resident
Stew Walkinshaw	Montane Forest Management
Stephan Best	SRD – Forestry
Jon Jorgenson	SRD – Fish and Wildlife
Colin Perry	KID Business

**Regrets:**

Kevin Topolnicki	SRD – Forestry
Rod Gow	TPR- Parks Kananaskis Country
Derek Small	Kananaskis Lower Lakes Cabin/Pocaterra Residents

Guests: NONE

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
<b>Call to Order/Site Introduction/ Orientation</b>	Jamie Tiessen welcomed the committee, Shawn Polley provided an OH&S Orientation to the facility. Start time 09:45 hours			
<b>Previous Minutes</b>	Motion to approve minutes by			
<b>Review of Agenda</b>	The agenda was approved as presented One new item was added to new business:			
<b>Review of Action Items</b>	Due dates reassigned or noted as completed			
<b>Outstanding Action Items</b>	Walkinshaw is awaiting comments from TPR – Parks regarding the Vegetation Management Responsibility and specifically the accuracy of information on lease holders and disposition management agency responsibility	<b>R. GOW</b>	<b>April 3-09</b>	
<b>WUI Plan</b>	<ul style="list-style-type: none"> <li>The FireSmart committee determined that grant money would be used in the Lower Kananaskis Lakes Cabin Subdivision lease property boundaries and the GoA would responsible for all Crown Lands surrounding.</li> <li>The FireSmart committee deferred the decision of the Kananaskis Village Hotel and Residence properties to the Building and Grounds committee for a financial decision. This project will be anticipated to be actioned in the 2010 year.</li> </ul> <p>UPDATE: Kananaskis Village Residents would like to plan a FireSmart Community Clean Up Day for June 10, 2009. Colin Perry and Shawn Polley to organize.</p> <p>UPDATE: Committee decided to publish a letter from KID Council regarding the KID commitment to WUI and to provide the following Municipalities, First Nations and Agencies a copy of the plan. Town of Canmore, MD of Rocky View, MD of Bighorn, MD of Foothills, Stoney – Nakoda First Nations, Tsu-Tsina First Nation, KID Library, Marigold Library and the U of C Field Research Station in Kananaskis Country.</p> <p>KID Newsletter to include articles on FireSmart initiatives throughout the year. UPDATE the Summer newsletter will be distributed in June and contain information about “Are You FireSmart?” with key messages being developed and delivered</p>	<p><b>S. POLLEY</b></p> <p><b>PERRY-POLLEY</b></p> <p><b>POLLEY</b></p> <p><b>POLLEY</b></p>	<p><b>June 10-09</b></p> <p><b>April 3-09</b></p> <p><b>April 3-09</b></p> <p><b>May 29-09</b></p>	

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
<b>FireSmart Community Grant</b>	<ul style="list-style-type: none"> <li>Members were reminded that the total grant must include both hard funding and equity funding which can include meeting costs, member hours to attend meetings, labor and supplies / consumable costs. Each member was assigned the task to ensure all costs are submitted to <a href="mailto:shawn.polley@gov.ab.ca">shawn.polley@gov.ab.ca</a> and a master sheet will be kept in the KID office.</li> <li>Stew is currently working on the PLPP Facility Pre-Attack Plan, he will meet with the KID, SRD, TPR District CO and Disaster Management Officer to discuss plan</li> <li>Stew is currently working on the terms of reference for the approved fuel modification for the lower lakes cabin association, pending start date is May 09.</li> <li>2009-10 Community Fire Smart Grant determined to be spent as follows: Project Fuel Modification Mt. Kidd Residential Subdivision, \$40,000 and a Wildfire Disaster Exercise \$10,000. Project application submitted in March 2009</li> </ul>	<p><b>All Members</b></p> <p><b>Walkinshaw</b></p> <p><b>Walkinshaw</b></p>	<p><b>On-going</b></p> <p><b>On-going</b></p> <p><b>On-going</b></p>	
<b>KID Website</b>	Polley contacted webmaster Bow Valley Computers to redesign a FireSmart web page on the KID site.	<b>S. Polley</b>	<b>On-going</b>	
<b>New Business</b>	FireSmart Committee to establish seamless process to allow interested owners – residents to conduct FireSmart activities in zone 1 areas. The approval process will be similar to the current structure the stakeholders have agreed upon in the Lower Lakes Cabin Association leases.	<b>Committee</b>	<b>On-going</b>	
<b>Next Meeting Date &amp; Time</b>	Date: June 5, 2009 Time: 9:30 a.m. Location: Kananaskis Improvement District Council Chambers			

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 JAMIE TIESSEN  
 CHAIR KID FIRESMART COMMITTEE

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 DATE