

**MINUTES OF THE  
KANANASKIS IMPROVEMENT DISTRICT  
FIRESMART COMMITTEE**

**MEETING 5**

**JANUARY 9, 2009  
@ 9:30 a.m.**

**Kananaskis Improvement District Council Chambers**

**Present:**

Chair: Jamie Tiessen Chair

Recorder: Shawn Polley Kananaskis Emergency Services

Members:

Connie Nielson	Bow Valley/Evan Thomas Resident
Kevin Topolnicki	SRD – Forestry
Stephan Best	SRD – Forestry
Jon Jorgenson	SRD – Fish and Wildlife
Rod Gow	TPR- Parks Kananaskis Country

Regrets:

Colin Perry	KID Business
Stew Walkinshaw	Montane Forest Management
Derek Small	Kananaskis Lower Lakes Cabin/Pocaterra Residents

Guests: NONE

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
<b>Call to Order/Site Introduction/Orientation</b>	Jamie Tiessen welcomed the committee, Shawn Polley provided an OH&S Orientation to the facility. Start time 09:52 hours			
<b>Previous Minutes</b>	Motion to approve minutes by Rod Gow			
<b>Review of Agenda</b>	The agenda was approved as presented One new item was added to new business:			
<b>Review of Action Items</b>	Due dates reassigned or noted as completed			
<b>Outstanding Action Items</b>	<p>Kevin Topolnicki added that approvals were issued, discussed the KLLCA process to seek approvals.</p> <ul style="list-style-type: none"> <li>• K. Topolnicki was assigned the task to smooth the SRD Land dept and Forestry dept conflict for residents to assist with one letter of permission to remove Buffalo Berry bushes on public land while they were working on FireSmart clearing.</li> </ul> <p>UPDATE KT met with Dan Adams, Jon Jorgenson, Rod Gow and Steve Donelon to discuss issue and provide some direction towards the management of FireSmart initiatives and Buffalo Berry. FireSmart committee to ensure the end process allows for the management of both issues without causing re-occurring struggles of priorities. FireSmart committee requested a final management policy or statement for the future direction of this issue.</p> <p>Walkinshaw is awaiting comments from TPR – Parks regarding the Vegetation Management Responsibility and specifically the accuracy of information on lease holders and disposition management agency responsibility</p>	<p><b>K. Topolnicki</b></p> <p><b>R. Arthur</b></p> <p><b>R. GOW</b></p>	<p><b>Jan 9-09</b></p> <p><b>Jan 9, 09</b></p> <p><b>April 3-09</b></p>	<p><b>Complete</b></p> <p><b>Complete</b></p>
<b>WUI Plan</b>	<ul style="list-style-type: none"> <li>• The FireSmart committee determined that grant money would be used in the Lower Lakes Cabin Owners lease property boundaries and the GoA would responsible for all Crown Lands surrounding.</li> <li>• The FireSmart committee deferred the decision of the Kananaskis Village Hotel and Residence properties to the Building and Grounds committee for a financial decision.</li> </ul> <p>S. Polley attended the August 28, 2008 meeting and the B&amp;G Committee will continue to collaborate with the FireSmart Committee in the development of a plan and work for the Kananaskis Village area.</p> <p>UPDATE: Kananaskis Village Residents would like to plan a FireSmart Community Clean</p>	<p><b>S. POLLEY</b></p> <p><b>PERRY-</b></p>	<p><b>July 15-09</b></p>	

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
	<p>Up Day for July 15, 2009. Colin Perry and Shawn Polley to organize.</p> <p>UPDATE: Committee decided to publish a letter from KID Council regarding the KID commitment to WUI and to provide the following Municipalities, First Nations and Agencies a copy of the plan. Town of Canmore, MD of Rocky View, MD of Bighorn, MD of Foothills, Stoney – Nakoda First Nations, Tsu-Tsina First Nation, KID Library, Marigold Library and the U of C Field Research Station in Kananaskis Country.</p> <p>KID Newsletter to include articles on FireSmart initiatives throughout the year</p>	<p><b>POLLEY</b></p> <p><b>POLLEY</b></p> <p><b>POLLEY</b></p>	<p><b>April 3-09</b></p> <p><b>April 3-09</b></p> <p><b>On-going</b></p>	
<p><b>FireSmart Community Grant</b></p>	<ul style="list-style-type: none"> <li>Members were reminded that the total grant must include both hard funding and equity funding which can include meeting costs, member hours to attend meetings, labor and supplies / consumable costs. Each member was assigned the task to ensure all costs are submitted to <a href="mailto:shawn.polley@gov.ab.ca">shawn.polley@gov.ab.ca</a> and a master sheet will be kept in the KID office.</li> <li>S. Polley was assigned the task to investigate a long term FireSmart Community Grant funding option from SRD and also determine if other municipalities have identified the importance of sustainable funding.</li> <li>Stew is currently working on the PLPP Facility Pre-Attack Plan, he will meet with the KID, SRD, TPR District CO and Disaster Management Officer to discuss plan</li> <li>Stew is currently working on the terms of reference for the approved fuel modification for the lower lakes cabin association, pending start date is April 09.</li> </ul>	<p><b>All Members</b></p> <p><b>S. Polley</b></p> <p><b>Walkinshaw</b></p> <p><b>Walkinshaw</b></p>	<p><b>On-going</b></p> <p><b>Jan 09-09</b></p> <p><b>Feb 6-09</b></p> <p><b>On-going</b></p>	<p><b>Completed</b></p>
<p><b>KID Website</b></p>	<p>S. Polley recommended that the KID FireSmart committee terms, of reference, meeting minutes and community progress be organized on the KID website. Committee approved decision.</p> <p>UPDATE</p> <p>Polley contacted webmaster Bow Valley Computers to redesign a FireSmart web page on the KID site. Bow Valley Computers currently working on the completion of a beta version to ensure the needs of the committee are met</p> <p>S. Polley to provide website activity –Attached to minutes end of December 2008</p>	<p><b>S. Polley</b></p> <p><b>S. Polley</b></p>	<p><b>On-going</b></p> <p><b>Jan 09-09</b></p>	<p><b>Completed</b></p>
<p><b>New Business</b></p>	<p>FireSmart Community Series Banff March 10 to 12, 2009</p> <ul style="list-style-type: none"> <li>Derek Small Presenting</li> <li><a href="http://www.regonline.com/Checkin.asp?EventId=677501">http://www.regonline.com/Checkin.asp?EventId=677501</a></li> </ul> <p>FireSmart Committee to establish seamless process to allow interested owners – residents to</p>	<p><b>Committee</b></p>	<p><b>April 3-09</b></p>	

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	conduct FireSmart activities in zone 1 areas. The approval process will be similar to the current structure the stakeholders have agreed upon in the Lower Lakes Cabin Association leases.			
<b>Next Meeting Date &amp; Time</b>	Date: APRIL 3, 2009 Time: 9:30 a.m. Location: Kananaskis Improvement District Council Chambers			

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 JAMIE TIESSEN  
 CHAIR KID FIRESMART COMMITTEE

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 DATE