

**MINUTES OF THE
KANANASKIS IMPROVEMENT DISTRICT
FIRESMART COMMITTEE**

Meeting Number 16

**March 19, 2013
9:30 a.m. to 12:00 p.m.**

Kananaskis Emergency Services Centre

Present:

Chair:	Shawn Polley	Acting Chair
Recorder:	Craig Halifax	Kananaskis Emergency Services
Members:	Jamie Tiessen	KID Council (VIA PHONE)
	Rod Gow	TPR – Parks Kananaskis Country
	Richard Paton	ESRD – Forestry
	Derek Small	Kananaskis Lower Lakes Cabin/ Pocaterra Residents
	Brett Smith	Delta Lodge at Kananaskis (KID Business)
	Jill Jamieson	Camp Chief Hector – YMCA (Camps)
Regrets:	Kevin Topolnicki	ESRD – Forestry
	Jon Jorgenson	ESRD – Fish and Wildlife
	Connie Neilson	Bow Valley/Evan Thomas Resident
	Martin Corriveau	Kananaskis Emergency Services
	Jason McAleenan	ESRD – Forestry
	Stew Walkinshaw	Montane Forest Management

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
1. Call to Order/Site Introduction/Orientation	Shawn Polley welcomed the committee (addition of Jill Jamieson representing Camps) Start time 09:38 hours Building safety orientation completed and signed off.			
2. Review of Agenda	Approved with no additions.			
3. Previous Minutes	Approved with no changes.			
4. Review of Action Items All from this Meeting & Previous Meeting	<ul style="list-style-type: none"> 1) Coordinate ongoing FireSmart meetings 2) FireSmart Canada Community Recognition Program 3) FireSmart Community Grant Program 4) Community FireSmart Flagging – KID Process Approval 5) Community Vegetation Management Maintenance 6) Composition of Committee and Invite someone from the Camps to Participate 7) FireSmart Home Owner Checklist 8) LKLCA Stewardship Day 9) KID Website 	<p>Halifax Polley All</p> <p>Halifax/ Corriveau</p>	<p>ongoing</p> <p>April</p>	
FireSmart Canada Community Recognition Program	Review of application process and information required from rest of Committee <ul style="list-style-type: none"> - Addition of resident input - Breakdown of funding \$ by agency (FireSmart grants, ESRD, FRIAA) Need input by March 28 th for KID Council and KCICC May 2013 meetings	<p>Polley</p> <p>All</p>		

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
FireSmart Community Grant Program	<p>Need to seek input from Stew on next priorities</p> <ul style="list-style-type: none"> - Discussion of maintenance issues with previous FireSmart work <p>Discussed sustainable funding to ensure FireSmart continuation</p> <ul style="list-style-type: none"> - Provide letters to Ministers regarding FireSmart program in region - Possible funding through Municipal Affairs - Synergies between TPR/ESRD/KID through vegetation mgmt strategy <p>R. Paton discussed development of Business Case for larger funding projects</p> <p>Creating top 3 areas for large project initiative and top 3 for annual grant funding</p> <p>Research potential of seasonal crew or use of inmate crews</p>	<p>All</p>	<p>ongoing</p>	
Community FireSmart Flagging Process	<p>Application to be reviewed by ESRD – Frankie Kerr and updated prior to next meeting (R. Paton to follow up)</p> <p>Review with administration and complete process</p>	<p>ESRD/KID</p>	<p>ongoing</p>	
Community Vegetation Management Maintenance	<p>ESRD is working on a letter to address all issues relating to vegetation maintenance and establish a system that allows for a consistent approach to receive an approval from ESRD for stakeholders have agreed upon in the Lower Lakes Cabin Association leases. Those that have received approval will have the approval letter on file, which does not expire. If additional work is done, lease holder needs to have new assessment and flagging completed to receive ESRD approval.</p>	<p>ESRD</p>	<p>ongoing</p>	
KC Prescribed Fire Program	<p>ESRD provided an update;</p> <ul style="list-style-type: none"> - Low level prescribed burns planned for the boundary Helipad and range behind KESC (April/May) - Buller Mountain might be done in late summer to fall - Other areas are being discussed between ESRD and Parks. 	<p>ESRD</p>	<p>ongoing</p>	

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
<p>2013 Community Events</p>	<p><u>2013- LKLCA Stewardship days</u> Date: May 18th (long weekend)</p> <p>FireSmart Committee reps to coordinate the activities for a LKLCA spring event for this year to include FireSmart activities, Hazmat roundup and information regarding the propane tank safety initiative.</p> <ul style="list-style-type: none"> - ESRD rep to be on site (R. Paton to follow up) - KID budget (~\$200) to assist with costs - Organize BBQ for day - BullEx fire extinguisher training system to be on site - Advertising on KID website 	<p>ALL Halifax/Small</p>	<p>May</p>	
<p>Emergency Preparedness Exercise</p>	<p>ESRD and KID to organize tabletop exercise to be held in fall. Have not had first planning meeting yet (TBD)</p>	<p>ESRD/KID</p>	<p>ongoing</p>	
<p>KID Website</p>	<p>Update KID website to include the appropriate forms and instructions for residents/ratepayers</p>	<p>KID/Halifax</p>	<p>ongoing</p>	
<p>ROUNDTABLE</p>				
<p>Next Meeting Date & Time</p>	<p>Date: TBD Time: 9:30 a.m. Location: Kananaskis Emergency Services Centre</p>			


 SHAWN POLLEY for JAMIE TIESSEN
 Acting CHAIR, KID FIRESMART COMMITTEE

February 7 / 2014
 DATE