



**MINUTES OF THE ORGANIZATION MEETING  
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL  
TUESDAY, OCTOBER 22, 2013 – 4:00 P.M.  
COCHRANE PROVINCIAL BUILDING**

**DATE:** October 22<sup>nd</sup>, 2013  
**TIME:** 4:00 p.m.  
**PLACE:** Cochrane Provincial Building

**PRESENT:** Dan DeSantis  
Jamie Tiessen  
Bruce Lukey  
Arnold Hoffman  
Susan Billington, Q.C.  
Mike Norton

**FINAL**

Also Present : Shawn Polley, Chief Administrative Officer

Recording Secretary: Tammi Pretty

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There was an addition to the agenda to discuss FireSmart Grant Funding as item #6.

**1. MINISTERIAL ORDER**

Shawn Polley made reference to the Alberta Tourism, Parks and Recreation Ministerial Order #16/13 which states that the above members are appointed to the Council for Kananaskis Improvement District effective October 22, 2013 and that their appointment is to expire October 16, 2017.

**2. OFFICIAL OATH OF OFFICE – SWEARING IN OF COUNCIL**

Tammi Pretty administered the 'Official Oath of Office' collectively to all members of Council.

**3. SELECTION OF CHAIR AND VICE-CHAIRPERSON:**

These roles are nominated annually at the Organizational Meeting.

- Shawn Polley called for nominations for the Chairman of Council;
- Jamie Tiessen nominated Dan DeSantis for Chairman of Council and Susan Billington seconded;
- Dan DeSantis accepted;
- Shawn Polley called for any other nominations. None Received;
- Being that there were no other nominations, nominations were closed;
- Shawn Polley asked all those in favour of Dan DeSantis as Chair to raise their hands;
- **MOTION #2013/10/22\_001:** Dan DeSantis was unanimously declared Chairman of Council.

**VICE-CHAIRPERSON:**

- Shawn Polley called for nominations for the Vice-Chairman of Council;

- Arnold Hoffman nominated Bruce Lukey for Vice-Chairman of Council and Susan Billington seconded;
- Bruce Lukey accepted;
- Shawn Polley called for any other nominations. None Received;
- Being that there were no other nominations, nominations were closed;
- Shawn Polley asked all those in favour of Bruce Lukey as Vice-Chair to raise their hands;
- **MOTION #2013/10/22\_002:** Bruce Lukey was unanimously declared Vice-Chairman of Council.

**Shawn Polley turned the meeting over to Dan DeSantis, Chairman of Council.**

#### **4. APPOINTMENTS TO BOARD AND COMMITTEES**

Council proceeded with the following Board/Committee appointments:

**MOTION: Jamie Tiessen** Move that the Committee appointments as noted be approved effective October 22, 2013:

##### **Assessment Review Board**

- Arnold Hoffman
- Jamie Tiessen (Alternate)

##### **Bow River Basin Council**

- Arnold Hoffman
- Mike Norton (Alternate)

##### **Bow Valley Regional Social Housing Board**

- Bruce Lukey
- Arnold Hoffman (Alternate)

##### **Community Advisory Committee**

- Sony Szymanis

##### **Community FireSmart Committee**

- Jamie Tiessen (Chair)
- Mike Norton (Alternate)

##### **Community Futures – Highwood (Formerly HBDC)**

- Jamie Tiessen
- Susan Billington (Alternate)

##### **EPCOR Community Advisory Panel**

- Arnold Hoffman

##### **Kananaskis Country Interdepartmental Consultative Committee (KCICC)/ Kananaskis Improvement District Working Group**

- Dan DeSantis
- Jamie Tiessen
- Mike Norton (Alternate)

##### **Kananaskis Improvement District – Land Use Order Subdivision and Development Authority (SDA)**

- Dan DeSantis
- Susan Billington (Alternate)

**Marigold Library Board**

- Susan Billington
- Arnold Hoffman (Alternate)

**Sheep River Watershed Management Committee**

- Arnold Hoffman
- Mike Norton (Alternate)

**Budget/Audit Committee**

- Kananaskis Improvement District Councillors
- Chief Administrative Officer
- Bruce Lukey (Chair)

**Kananaskis Improvement District Council**

- Kananaskis Improvement District Councillors
- Chief Administrative Officer
- Dan DeSantis (Chair)
- Bruce Lukey (Vice Chair)

Second: Bruce Lukey

**#2013/10/22\_03 Carried Unanimously**

**5. NEXT MEETINGS**

November 5<sup>th</sup>, 2013  
 January 17<sup>th</sup>, 2014  
 February 4<sup>th</sup>, 2014 - Annual General Meeting from 1:00 p.m. to 4:00 p.m.  
 March 4<sup>th</sup>, 2014  
 May 6<sup>th</sup>, 2014  
 June 16<sup>th</sup> & 17<sup>th</sup>, 2014 – Business & Strategic Planning  
 September 2<sup>nd</sup>, 2014  
 November 4<sup>th</sup>, 2014

**6. FIRESMART GRANT FUNDING**

**MOTION:** Arnold Hoffman

Move to accept the recommendation to apply for FireSmart Grant Funding in the amount of \$50,000 in order to conduct fuel modification on the identified areas surrounding William Watson Lodge. Further, if funding is approved, conduct an Request for Proposals utilizing the Government of Alberta's Alberta Purchasing Connection website as done previously.

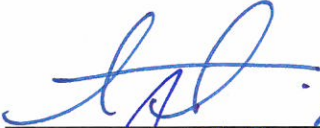
Second: Jamie Tiessen

**#2013/10/22\_004**

**Carried Unanimously**

7. **ADJOURNMENT**

The Organizational Meeting of the Kananaskis Improvement District Council adjourned at 5:56 p.m.

  
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Chairman

NOV. 16/13

  
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Chief Administrative Officer