



**Dates in Effect:** September 2022 to October 2025

**Authority (Legislative Context):**

Municipal Government Act, Section 145.

*A council may pass bylaws in relation to the following:*

- a. the establishment and functions of council committees and other bodies;*
- b. procedures to be followed by council, council committees and other bodies established by the council.*

KID Procedural Order, Section 31.a.

*Council may establish Committees as are necessary or advisable for the orderly and efficient handling of the affairs of KID and shall establish the Terms of Reference for said Committees.*

**Committee Type:** **Advisory** (may include community members, and has specific focus).

**Background:**

Historically, vegetation within the Kananaskis Improvement District has developed as a result of a wildfire-dependent ecosystem. Successful fire suppression and fire prevention practices over the past 80+ years, and significant human development over the past 40 years, has resulted in significant wildfire threat to human life, communities, and businesses within Kananaskis Improvement District.

The FireSmart program focuses on reducing the threat of wildfire to human life and communities through application of the seven disciplines of wildland/urban interface approach:

1. Vegetation management.
2. Development.
3. Public education.
4. Legislation.
5. Inter-agency cooperation.
6. Cross-training.
7. Emergency planning.

**Purpose:**

The purpose of the FireSmart Committee is to develop, implement, and maintain a long-term FireSmart program to reduce the threat of wildfire to human life, communities, and businesses within Kananaskis Improvement District within the context of existing management plans and policies.

**Objectives:**

1. Direct and lead the implementation of a Kananaskis Improvement District Wildfire Mitigation Strategy.

2. Support FireSmart public education/awareness initiatives within Kananaskis Improvement District.
3. Promote community involvement in the FireSmart program.
4. Develop and support strong partnerships between all stakeholder groups in the municipality, as well as external government stakeholders and ministries.
5. Secure ongoing funding for FireSmart initiatives through municipal, provincial, federal, and FireSmart Community Grant opportunities.
6. Identify and present priorities to KID Council for FireSmart Community Grant funding expenditures for approval.
7. Advocate for broader preventative vegetation management in Kananaskis Country.

**Roles and Responsibilities (update annually until the completion of the Committee work):**

1. To oversee and coordinate the aforementioned objectives;
2. To ensure stakeholder organization/agency needs and operational priorities are identified;
3. To attend, participate, contribute and communicate effectively at committee meetings, public meetings and FireSmart Open Houses;
4. To meet grant requirements and identify regional collaboration opportunities;
5. To review and advise on funding options and grants;
6. To encourage and raise private and community support to provide “equity funding” or “in kind” services to match the FRIAA FireSmart Grant funding;
7. To ensure stakeholder organization/agency represented is adequately informed.

**Membership:**

FireSmart Committee Membership will be comprised of representatives of the following Agency/stakeholder organizations. Committee Membership may vary and citizen representatives comes from the community at large.

<b>Agency/Stakeholder Organization</b>	<b>Representative</b>
KID Council/Admin (Chair)	Councillor Darren Robinson
KID Council/Admin (Alternate)	Councillor Claude Faerden
KESC Protective Services	Chief Gary Robertson
AEP – Forestry Division	
AEP - Parks Operations Division	
KID residents	
KID business	

**Designated KID Administrative Representative:** Municipal Advisor Julia Millen

**Procedures**

1. The FireSmart Committee will meet three to four times/year (*with the schedule to be determined by committee members*).

2. The business of the Committee shall be in accordance with Ministerial Orders, the Municipal Government Act, and the KID Procedural Order No.1-2019 and 01-2021 (Amendment).
3. The Committee shall review its terms of reference at annually in October and update them to reflect required changes in mandate or operating procedures.
4. The Committee Chair reports to KID Council through Committee Reports at KID Council meetings and facilitates recommendations to Council on FireSmart activities in the KID as directed by the FireSmart Committee.

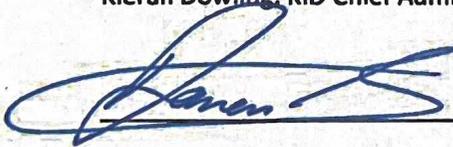
Approved on behalf of the Kananaskis Improvement District:

  
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 Coucillor Melanie Gnyp, KID Council Chair

13 October 2022  
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 Date

  
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 Kieran Dowling, KID Chief Administrative Officer

October 18, 2022  
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 Date

  
 \_\_\_\_\_  
 Councillor Robinson, FireSmart Committee Chair

October 4, 2022  
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 Date

  
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 Councillor Claude Faerden, FireSmart Committee Alternate

October 13, 2022  
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 Date

<b>Approval Date:</b> September 13, 2022	<b>Resolution:</b> 2022/09/13_07
<b>Amendment Date(s):</b>	<b>Resolution:</b>